



Jerry's Famous Deli

12711 Ventura Boulevard, Suite 400 - Studio City, CA 91604
 Tel: 818.766.8311 - Fax: 818.766.8315

EMPLOYMENT APPLICATION

POSITION APPLIED FOR		TYPE OF EMPLOYMENT		DATE
		Full Time	Summer	
		Part Time	Temporary	
NAME OF APPLICANT (Please indicate how you wish to be addressed)				
Surname		First Name		Initial(s)
ADDRESS (Number, Street, City, State Zip Code)				
SOCIAL SECURITY NUMBER		TELEPHONE NUMBERS		
		Home: _____		
		Cell-Phone: _____		
		Business: _____		
PREVIOUS ADDRESS IN THE UNITED STATES				
Are you legally entitled to work in the United States?		Are you willing to relocate?		Do you have a valid driver's license?
Yes No		Yes No		Yes No Class: _____

EDUCATION

SECONDARY SCHOOL ATTENDED AND LOCATION	HIGHEST GRADE SUCCESSFULLY COMPLETED		DID YOU GRADUATE?
			Yes No
UNIVERSITY ATTENDED AND LOCATION	NO. OF YEARS COMPLETED	DID YOU GRADUATE?	DEGREES
		Yes No	
MAJOR SUBJECTS OF SPECIALIZATION:			
COMMUNITY COLLEGE ATTENDED AND LOCATION	NO. OF YEARS COMPLETED	DID YOU GRADUATE?	DEGREES
		Yes No	
MAJOR SUBJECTS OF SPECIALIZATION:			
OTHER EDUCATIONAL TRAINING/COURSES:			

SOFTWARE/OFFICE/SECRETARIAL

SKILL/APTITUDE	YEARS OF EXPERIENCE	WORDS PER MINUTE	List secretarial training courses completed and any other training which may be helpful in considering your application: _____ _____ _____ _____
Typing			

EMPLOYMENT HISTORY (List present or most recent positions first)

NAME OF EMPLOYER		ADDRESS		Number	Street	City
TYPE OF BUSINESS		DEPARTMENT		YOUR POSITION		
DUTIES						
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NAME, POSITION AND TELEPHONE NUMBER OF IMMEDIATE SUPERVISOR						
DATE EMPLOYED (Day, Month, Year)		DATE LEFT (Day, Month, Year)		STARTING SALARY		FINAL SALARY
REASON FOR LEAVING						
NAME OF EMPLOYER		ADDRESS		Number	Street	City
TYPE OF BUSINESS		DEPARTMENT		YOUR POSITION		
DUTIES						
<hr/> <hr/>						
NAME, POSITION AND TELEPHONE NUMBER OF IMMEDIATE SUPERVISOR						
DATE EMPLOYED (Day, Month, Year)		DATE LEFT (Day, Month, Year)		STARTING SALARY		FINAL SALARY
REASON FOR LEAVING						
NAME OF EMPLOYER		ADDRESS		Number	Street	City
TYPE OF BUSINESS		DEPARTMENT		YOUR POSITION		
DUTIES						
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NAME, POSITION AND TELEPHONE NUMBER OF IMMEDIATE SUPERVISOR						
DATE EMPLOYED (Day, Month, Year)		DATE LEFT (Day, Month, Year)		STARTING SALARY		FINAL SALARY
REASON FOR LEAVING						

May We Ask Your Present Employer for a Reference?

Yes

No

REFERENCES

NAME	OCCUPATION	ADDRESS	TELEPHONE NUMBER

Whom do you know at **Jerry's famous Deli**?

How were you referred to **Jerry's Famous Deli**?